

Governance and Audit Committee Work Plan 2025-2026

Committee Membership:

Chairman: Councillor Tim Harrison

Vice-Chairman: Councillor Paul Wood

Item	Current Issues/Status	Outcome Sought
23 July 2025		
Draft Financial Outturn 2024/25	Council's outturn position for the financial year 2024/2025	To review the contents of the report and consider approving any reserve movements, Capital slippages and creation of reserves
Annual Governance Statement 2024/25	Draft Annual Governance Statement 2024/2025	To review and note the contents of the report
Treasury Management Annual Report 2024/25	Annual report of treasury management activities	To review and note the contents of the report
Treasury Management Activity Updates	Update on treasury management activities during the financial year	To review and note the contents of the report
Contract Procedure Rules	Review and update the Council's Contract Procedural rules	To recommend to Council
Strategic Risk Register	Strategic Risk Register is considered every four months	To review and approve the Strategic Risk Register
Risk Management Annual Report 2024/25	Annual report of risk management activities undertaken during the year	To review and note the contents of the report
Whistleblowing Annual Report 2024/25	Annual report of whistleblowing	To review and note the contents of the report

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24 September 2025		
Housing Benefit Subsidy Claim 2023/24	To provide the outcome of the Housing Benefit (Subsidy) Assurance Process for 2023/24	To review and note the contents of the report
Internal Audit Progress Report	Update from the Council's Internal Auditors in respect of progress made against the plan	To review and note the contents of the report
Internal Audit Follow Up Report	Update from the Council's Internal Auditors in respect of progress made against the implementation of actions	To review and note the contents of the report
Financial Regulations	Update of the Council's Financial Regulations	Recommendation to Council
Counter Fraud Annual Report 2024/25	Annual report of counter fraud activities undertaken during the year	To review and approve the contents of the report
Health and Safety Annual Report 2024/25	Annual report of H&S activities undertaken during the year	To review and note the contents of the report
Ombudsman Annual Report 2024/25	Annual report of complaints received and decisions made from the Local Government Ombudsman Letter	To review and note the contents of the report
13 November 2025		
External Audit Annual Governance Report	Key findings arising from the statutory audit of the Council	To review and note the contents of the report
Internal Audit Progress Report	Update from the Council's Internal Auditors in respect of progress made against the plan	To review and note the contents of the report
Statement of Accounts 2024/25	To be approved each year by the statutory deadline	To approve the 2024/2025 Statement of Accounts and their publication on the Council's website

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Annual Governance Statement 2024/25	To consider the Draft Annual Governance Statement for 2024/2025	To review and approve the Draft Annual Governance Statement 2024/2025
Corporate Plan 2024-27: Key Performance Indicators Report	To present the Council's performance against the Corporate Plan 2024-27 KPIs	To review and note the contents of the report
Strategic Risk Register	Strategic Risk Register is considered every four months	To review and approve the Strategic Risk Register
Safeguarding Annual Report 2024/25	Annual report of safeguarding	To review and note the contents of the report
Renewal of the Co-opted member	To consider renewing the Co-opted Member position on the G&A Committee.	To accept the Employment Committee's recommendation of whether to renew the position.
21 January 2025		
Internal Audit Progress Report	Update from the Council's Internal Auditors in respect of progress made against the plan	To review and note the contents of the report
Indicative Internal Audit Plan 2026/27	Internal Audit to present the indicative Internal Audit Plan for 2026/2027	To review and approve the indicative Internal Audit Plan for 2026/2027
Treasury Management Strategy 2026/27	Council's indicative Treasury Management Strategy for 2026/2027	To review and approve the indicative Treasury Management Strategy for 2026/2027
18 March 2025		
Annual Report on Grants and Returns	External Audit's report on grants and returns for the year	To review and note the contents of the report
Internal Audit Progress Report	Update from the Council's Internal Auditors in respect of progress made against the plan	To review and note the contents of the report

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Internal Audit Follow Up Report	Update from the Council's Internal Auditors in respect of progress made against the implementation of actions	To review and note the contents of the report
Indicative Internal Audit Plan 2026/27	Internal Audit to present the indicative Internal Audit Plan for 2026/2027	To review and note the contents of the report
Statement of Accounting Policies	Annual report prior to the preparation of the Statement of Accounts to ensure that the policies are up to date and in line with the CIPFA Code of Practice	To consider approving the Statement of Accounting Policies
Strategic Risk Register	Strategic Risk Register is presented to the Committee every four months as part of the monitoring and review of the risk management arrangements	To review and approve the Strategic Risk Register
Unscheduled		
Access to Information Working Group Update	Update on the meeting of the Access to Information Working Group	To review and note the contents of the report
Items to be allocated as and when required		
Code of Conduct		
Code of Corporate Governance		
Constitutional Amendments		
Contract Procedure Rules – being reviewed 2025/26		
Financial Regulations – being reviewed 2025/26		
Risk Management Framework – due in 2027/28		

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Counter Fraud, Bribery, and Corruption Strategy – due 2026/27		
Anti Money Laundering Policy – due 2026/27		
Whistleblowing Policy – due 2026/27		
Review of Subject Access Requests		
Committee Members meeting with auditors		